

Records Request Form

Name of Requester _____

Date ____/____/10 ____

Body Receiving Request

☐ Ecclesiastical Body:

☐ Town, Municipality, Settlement, City, or Outpost:

☐ Manor, Estate, or Duchy:

☐ The Crown

☐ Individual _____

☐ Other _____

☐ University (check all departments that apply)

☐ Archaeology

☐ Theology

☐ Philosophy

☐ Mathematics

☐ Political Science

☐ Rhetoric

☐ Music

☐ Other _____

Types of Documents Requested

☐ Reports

☐ Minutes of Meetings

☐ Scriptural Fragments

☐ Expedition Claims

☐ Contracts or Bids

☐ Writs, Declarations, Bulls

☐ Ballots, Leaflets, Ephemera

☐ Sermons, Essays, Writings

☐ Poetry or Plays

☐ Maps or Architectural Plans

☐ Confessions or Transcripts

☐ Census Records

☐ Certificates or Diplomas

☐ Letters, Postcards, Missives

☐ Diaries, Journals, Memoirs

☐ Budgets, Ledgers, Taxes

☐ Constitutions, Charters, Bylaws

☐ Court Opinions

☐ Bills and Receipts

☐ Lists

☐ Other _____

Records Requested

Please be as specific as possible.

☐ I have enclosed a fee of _____ Gold Pieces, understanding that processing delays may result in a long wait before the information requested can be provided. I also understand that due to a variety of factors my Records Request may be rejected, and that my fee will not be returned under such circumstances.

☐ I certify that I am worthy of viewing the information I request, and that I shall use the information solely for the public good, pursuing no personal gain other than that befitting my station.